

MacPeds Academic Coach – Expectations

Overview of the Academic Coach

The Academic Coach is an important position in the MacPeds Residency Program that has the primary roles of:

To review with the resident and summarize the results of:

- Rotation Milestones Assessments (ITERS)
- Mini-MAS
- Multisource feedback
- OSCE/SAQ/MCQ scores
- American Board In-Training Exam
- Encounter cards for Integrated Pediatric rotations.
- Encounter cards for on call
- Resident CanMEDS Portfolio
- Learning Contracts
- Procedure log

The position entails following 2-3 residents with whom the academic coach meets individually throughout their training over their time in the residency program

Specific Requirements of the Academic Coach

1. The academic coach will follow 2-3 residents longitudinally through their time in the Residency Program.
2. The academic coach reviews all evaluations for the resident as outlined above, to look for trends, strengths and weaknesses. The academic coach maintains an ongoing confidential file of each resident and is responsible for completing the Academic Coach Progress Report at each meeting as well as the Programmatic Milestones Progress Report biannually. These reports will be completed online in the resident drop box. The academic coach may be asked to present their residents progress at the Academic Progress Committee.
3. The academic coach meets alone with each of the residents regularly. Meetings should occur 3-4 times a year and more frequently as needed. The academic coach should initiate these meetings. Although there is no formal agenda for the individual meetings, the academic coach should:
 - discuss current and recent rotations and inquire about any difficulties;
 - review all recent evaluations received;
 - assist resident in looking at the 'big picture' by reflecting on major themes, strengths and weaknesses that come out of evaluations;
 - discuss plans for upcoming electives
 - inquire about career plans and how electives will be used to further plans, or fill in knowledge gaps;
 - refer to services as needed to address academic, learning or personal

- difficulties, or for further assistance with career planning.
 - review the residents learning plans for all electives
 - assist the resident with planning their IP rotations
4. At the start of the academic year the academic coach should initiate a “get to know you” meeting with the residents, some items to discuss:
- Role of the Academic Coach
 - Tell me about yourself
 - Career aspirations
 - Resident Supports
 - Personal reflection on academic worries
 - How to contact resident
 - How the resident can contact you
5. Some Resources for the Academic Coach
- The Program Directors (Dr. Hunter/Dr. Ngo)
 - The Academic Progress Committee (Dr. Hunter)
 - The Academic Support Committee (Dr. Williams)
 - Nelson’s/ Big Nelsons
 - Pediatric Clinical Advisor
 - 5 Minute Pediatric Consult
 - Atlas of Pediatric Clinical Diagnosis
 - Pediatric in Review
 - Prep Questions
 - Sick Kids Handbook
 - CPS Statements
 - OSCE Bank (Contact Dr. Hunter)
 - MCQ, SAQ and Card Cases Bank (Contact Dr. Hunter)
 - Students Success Centre
- <http://studentsuccess.mcmaster.ca/students/academic-skills/workshops.html>