

**Pediatric Residency Program
McMaster University
Community Rotation Travel Funding Policy**

For residents that are not funded through the Ministry of Health: If you are unable to secure funding through MacCare, please contact Laura Klyne, Program Coordinator (lklyne@mcmaster.ca).

While completing a mandatory one block community rotation (in either **Kitchener-Waterloo, Niagara or Brampton**) the resident will be entitled to funding for travel. For all other non-mandatory community rotation locations, the resident will be responsible for securing funding. Travel costs will only be reimbursed if the location is 35 kilometers or further (one way) from the learner's Academic Home Base or from the learner's primary residence whichever distance is shorter.

Residents must apply to MacCare <http://finmcare.mcmaster.ca/> to determine eligibility.

1. 407/ETR Reimbursement

407/ETR bill will be covered for **Brampton only**. The program will cover the 407/ETR bill for travel for the duration of the block, **if the resident uses a 407 transponder**. The program will cover the leasing fee of the transponder for the duration of the block. At the end of the rotation the resident is required to submit a copy of the 407/ETR bill, along with a copy of the credit card/bank statement showing proof of payment. Should a resident not lease a transponder, the program will not cover the 407/ETR bill. It is the resident's responsibility to arrange a transponder prior to the start of the rotation.

2. Mileage/Gas Reimbursement while using personal vehicle

The program will not cover individual gas receipts, however will reimburse a resident \$0.54 per km for mileage for up to a maximum of \$500.00 per block while on a community rotation in Kitchener-Waterloo, Niagara or Brampton.

3. Rental Car/Bus/Train

In the event that a resident does not use their personal vehicle for travel, the program will cover up to \$500.00 per block while on a community rotation in Kitchener-Waterloo, Niagara or Brampton for the cost of travelling by rental car/bus/train.

4. Parking

The program will not cover parking costs.

5. Deadline for Reimbursement Submission

All receipts must be submitted within 60 days of completing the rotation. After 60 days, the expenses will not be reimbursed. Google maps must be provided when submitting expenses for reimbursement.

6. Funding is subject to change depending on ongoing funding availability.

Created June 7, 2019